





# AMANDA M. OGLE

EDITOR | WRITER

## INFO

 **Phone**  
817-694-3117

 **Email**  
amogle44@gmail.com

 **Web**  
amandaogle.weebly.com

## EDUCATION

**University of North Texas,  
Denton, TX  
May 2015**

- Master of Journalism
- Mayborn Scholar at Frank W. Mayborn Graduate Institute of Journalism

**Tarleton State University,  
Stephenville, TX  
May 2013**

- Bachelor of Science in Communication Studies with Concentration in Public Relations and Event Management and Minors in Technical Writing and Business
- Presidential Academic Scholar
- Awarded for excellence in undergraduate research

## SKILLS

- Excellent writing, editing and communication skills
- Six years of Spanish
- Knowledge of AP and Chicago styles
- Proficient in Microsoft Suite and InDesign
- Experience in multimedia journalism and photojournalism

## EXPERIENCE

**Freelancer | October 2016 – Present**  
**Writer/Editor**

- Write, edit, fact check, interview, research and more for various outlets, including: Virtuoso publications, *Texas Highways* magazine and D Custom
- Editorial director for startup publishing company with tasks including: managing freelance writers, creating and editing copy, directing revisions and managing invoices

**Ink Publishing | February 2016 – September 2016**  
**Assistant Editor**

- Wrote magazine content, ranging from front-of-the-book blurbs and short stories to feature stories
- Fact checked and edited copy for *American Way* and *Celebrated Living* magazines
- Interviewed and transcribed for stories, traveled on-assignment for front-of-the-book and feature stories
- Researched and constructed thoughtful pitches and curated list of pitches from freelance writers
- Administrative tasks which included: managing writer contracts, office invoices, curating awards list and making sure submissions met deadlines, managing the *American Way* story summaries list so all employees knew editorial calendar details, managing subscription list and mailing out monthly subscriptions of *American Way*, *Celebrated Living* and *Nexos* magazines

**Ink Publishing | August 2015 – January 2016**  
**Editorial Intern**

- Fact checked and edited copy for *American Way* and *Celebrated Living* magazines
- Researched ideas for both magazines while keeping readers in mind
- Constructed thoughtful pitches, traveled on-assignment and wrote feature stories
- Wrote various styles of copy including: opinion pieces, events and calendar items, lifestyle articles, travel pieces and table of contents
- Ensured magazine copy was ready for print before deadlines

**D magazine | January 2015 – May 2015**  
**Editorial Intern**

- Transcribed, fact checked, researched and edited copy for *D* magazine publications
- Blogged and created copy for numerous web and print articles including *D* magazine, FrontRow, the weekly farm-to-market report for SideDish and more
- Pitched story ideas, interviewed subjects and participated in editorial meetings